

# 2003 Boards and Commissions Report

## Marine Employees' Commission

1. Board/Commission Name (B/C)

2. Name B/C reported under in 2001 or Unchanged ☒

Same

1983

3

22

3. Agency to which B/C reports

4. Year B/C was established

5. Number of members

6. Number of meetings last biennium

### 7. Summary: Primary Responsibilities:

The Marine Employees' Commission is responsible for adjudicating complaints, grievances, and disputes between labor and management arising out of the operation of the Washington State Ferry system. The Commission provides for impasse mediation, selection of impartial arbitrators and investigation of charges of unfair labor practices. It determines and certifies fair representation organizations. It conducts fact-finding and provides a biennial salary survey. Upon notification, it determines whether all labor agreements and arbitration orders exceed statutory limitations and orders reductions accordingly.

8. Estimated Operating Costs (Boards/Commissions Only)

Total Costs

Sources of Funds

1) Enter fund sources, e.g., G.F. State, State Building Code Account, etc.

2) "A" if appropriated or "N" if non-appropriated

2001-2003 Biennium Actual

\$325,831

Puget Sound Ferry Operations Account-TF State  
"A"

2003-2005 Biennium Estimate

\$354,000

Puget Sound Ferry Operations Account-TF State  
"A"

9. Expected consequences if Board/Commission were abolished and responsibilities: a) were assigned to existing/additional staff, b) were transferred to another agency (specify), or c) were dropped.

a) Not possible

b) Transfer to PERC would risk a lack of or much lengthened responsiveness to unique maritime environment issues. These concerns led to MEC's reestablishment in 1983.

c) Labor disputes would disrupt the operation of the Washington State Ferries.

10. Legal authorization: State Constitution Article, RCW, WAC or EO

Chapter 47.64 RCW

11. Legal Authorization is:

☒ Specific ☐ General

12. Appointing Authority: Governor

13. Is Senate confirmation required?

☒ Yes ☐ No

14. Does Board/Commission have subpoena powers?

☒ Yes ☐ No

15. Board/Commission member compensation class

☐ one ☐ two ☐ three ☒ four

16. Required Representation:

One member appointed from labor. One member appointed from industry. One member from public who has significant knowledge of maritime matters.

17. Federal or other mandates:

None

18. Other existing organizations state, local or private, which could satisfy the mandates listed in number 17:

N/A

19. Certification: *I hereby certify via electronic submittal that the above information is complete and correct to the best of my knowledge.*

Kathy J. Marshall, Administrator

7/23/03

Suite 104, Evergreen Plaza Bldg,  
PO Box 40902, Olympia WA 98504-0902

360-586-6354

Name and Title

Date

Address

Phone

(This person assumes responsibility for accurate transmittal of the above information.)

# 2003 Boards and Commissions Report

## Marysville Community Citizens Violation Board

1. Board/Commission Name (B/C)

2. Name B/C reported under in 2001 or Unchanged ☒

Department of Corrections

1996

4

0

3. Agency to which B/C reports

4. Year B/C was established

5. Number of members

6. Number of meetings last biennium

### 7. Summary: Primary Responsibilities:

This Board was established to assist the Department in reviewing offenders who have violated sentence conditions and to negotiate agreements with those offenders.

8. Estimated Operating Costs (Boards/Commissions Only)

Total Costs

Sources of Funds

2) Enter fund sources, e.g., G.F. State, State Building Code Account, etc.

2) "A" if appropriated or "N" if non-appropriated

2001-2003 Biennium Actual

-0-

2003-2005 Biennium Estimate

-0-

9. Expected consequences if Board/Commission were abolished and responsibilities: a) were assigned to existing/additional staff, b) were transferred to another agency (specify), or c) were dropped.

a) b) c) This Board has accomplished its goal and is no longer functioning and dormant at this time.

10. Legal authorization: State Constitution Article, RCW, WAC or EO

RCW 77.09.050 (Secretary's Authority)

11. Legal Authorization is:

☐ Specific ☒ General

12. Appointing Authority: Secretary, Department of Corrections

13. Is Senate confirmation required?

☐ Yes ☒ No

14. Does Board/Commission have subpoena powers?

☐ Yes ☒ No

15. Board/Commission member compensation class

☒ one ☐ two ☐ three ☐ four

16. Required Representation:

Geographic, city/town government, private citizens and community leaders.

17. Federal or other mandates:

None

18. Other existing organizations state, local or private, which could satisfy the mandates listed in number 17:

None

19. Certification:

*I hereby certify via electronic submittal that the above information is complete and correct to the best of my knowledge.*

Patria N. Robinson-Martin  
Chief of Staff

07/23/2003

Post Office Box 41101  
Olympia, Washington 98504-1101

360-753-0896

Name and Title

Date

Address

Phone

(This person assumes responsibility for accurate transmittal of the above information.)

# 2003 Boards and Commissions Report

## Board of Massage

1. Board/Commission Name (B/C)

2. Name B/C reported under in 2001 or Unchanged ☒

Washington State Department of Health

1975

5

8

3. Agency to which B/C reports

4. Year B/C was established

5. Number of members

6. Number of meetings last biennium

### 7. Summary: Primary Responsibilities:

Approve and designate massage educational programs from which graduation will be accepted as proof of an applicant's eligibility to take the licensing examination; determine which states have educational and examination licensing requirements equivalent to Washington's and adopt rules subject to the approval of the Secretary of the Department of Health.

8. Estimated Operating Costs (Boards/Commissions Only)

Total Costs

Sources of Funds

3) Enter fund sources, e.g., G.F. State, State Building Code Account, etc.

2) "A" if appropriated or "N" if non-appropriated

2001-2003 Biennium Actual

\$32,000

1) Health Professions Account

2) A

2003-2005 Biennium Estimate

\$32,000

1) Health Professions Account

2) A

9. Expected consequences if Board/Commission were abolished and responsibilities: a) were assigned to existing/additional staff, b) were transferred to another agency (specify), or c) were dropped.

a) The impact of losing committee direct technical input and cooperative working relationships with staff would be increased staff time at the expense of other priority areas, need to pay for technical expertise not available on staff, increased time to reach decisions, more time required of stakeholders for their participation, and the possibility that rural and less represented areas may lose their voice in agency decisions.

b) Professional knowledge and expertise would be lost. Most likely agency is the Department of Licensing.

c) Agency would need to find technical advice elsewhere.

10. Legal authorization: State Constitution Article, RCW, WAC or EO

Chapter 18.108 RCW

11. Legal Authorization is:

☒ Specific ☐ General

12. Appointing Authority: Secretary, Department of Health

13. Is Senate confirmation required?

☐ Yes ☒ No

14. Does Board/Commission have subpoena powers?

☐ Yes ☒ No

15. Board/Commission member compensation class

☒ one ☐ two ☐ three ☐ four

16. Required Representation:

Four licensed massage practitioners and one public member.

17. Federal or other mandates:

None

18. Other existing organizations state, local or private, which could satisfy the mandates listed in number 17:

None

19. Certification: *I hereby certify via electronic submittal that the above information is complete and correct to the best of my knowledge.*

Rob Darling, Program Manager

7/10/03

PO Box 47867, Olympia, WA 98504-7867

360-236-4868

Name and Title

Date

Address

Phone

(This person assumes responsibility for accurate transmittal of the above information.)

# 2003 Boards and Commissions Report

## McNeil Island Correction Center Community Advisory Council

1. Board/Commission Name (B/C)

2. Name B/C reported under in 2001 or Unchanged ☒

Department of Corrections

1996

14

8

3. Agency to which B/C reports

4. Year B/C was established

5. Number of members

6. Number of meetings last biennium

### 7. Summary: Primary Responsibilities:

The mission of McNeil Island Corrections Center Community Advisory Council is to create healthy families and productive citizens through community partnerships.

8. Estimated Operating Costs (Boards/Commissions Only)

Total Costs

Sources of Funds

4) Enter fund sources, e.g., G.F. State, State Building Code Account, etc.

2) "A" if appropriated or "N" if non-appropriated

2001-2003 Biennium Actual

-0-

2003-2005 Biennium Estimate

-0-

9. Expected consequences if Board/Commission were abolished and responsibilities: a) were assigned to existing/additional staff, b) were transferred to another agency (specify), or c) were dropped.

a) No similar resources available

b) No similar resources available

c) Facility would lose contact and coordination with the community

10. Legal authorization: State Constitution Article, RCW, WAC or EO

RCW 72.09.050 (Secretary's Authority)

11. Legal Authorization is:

☐ Specific ☒ General

12. Appointing Authority: Secretary, Department of Corrections

13. Is Senate confirmation required?

☐ Yes ☒ No

14. Does Board/Commission have subpoena powers?

☐ Yes ☒ No

15. Board/Commission member compensation class

☒ one ☐ two ☐ three ☐ four

16. Required Representation:

Geographic, city/town government, private citizens and community leaders.

17. Federal or other mandates:

None.

18. Other existing organizations state, local or private, which could satisfy the mandates listed in number 17:

None.

19. Certification:

*I hereby certify via electronic submittal that the above information is complete and correct to the best of my knowledge.*

Patria N. Robinson-Martin  
Chief of Staff

07/23/03

Post Office Box 41101  
Olympia, Washington 98504-1101

360-753-0896

Name and Title

Date

Address

Phone

(This person assumes responsibility for accurate transmittal of the above information.)

# 2003 Boards and Commissions Report

## McNeil Island SCTF Operational Advisory Board

This board did not exist prior to 2002.

1. Board/Commission Name (B/C)

2. Name B/C reported under in 2001 or Unchanged ☐

Department of Social and Health Services

2002

10+

8

3. Agency to which B/C reports

4. Year B/C was established

5. Number of members

6. Number of meetings last biennium

### 7. Summary: Primary Responsibilities:

Reviews and makes recommendations concerning the security and operations of the McNeil Island SCTF, as well as the conditions or necessary modifications relating to any person whom the DSHS Secretary proposes to place in that SCTF.

8. Estimated Operating Costs (Boards/Commissions Only)

Total Costs

Sources of Funds

5) Enter fund sources, e.g., G.F. State, State Building Code Account, etc.

2) "A" if appropriated or "N" if non-appropriated

2001-2003 Biennium Actual

-0-

2003-2005 Biennium Estimate

-0-

9. Expected consequences if Board/Commission were abolished and responsibilities: a) were assigned to existing/additional staff, b) were transferred to another agency (specify), or c) were dropped.

a) See 9c

b) See 9c

c) This is an advisory board specifically authorized by the legislature to involve communities affected by the siting of a secure community transition facility in a particular community. This board advises on the security and operations of the SCTF. If abolished, it will hinder community relations.

10. Legal authorization: State Constitution Article, RCW, WAC or EO

RCW 71.09.320

11. Legal Authorization is:

☒ Specific ☐ General

12. Appointing Authority: Secretary of DSHS

13. Is Senate confirmation required?

☐ Yes ☒ No

14. Does Board/Commission have subpoena powers?

☐ Yes ☒ No

15. Board/Commission member compensation class

☒ one ☐ two ☐ three ☐ four

16. Required Representation:

Representatives from local jurisdictions and school districts, citizens and service providers from the impacted communities where the SCTF is sited.

17. Federal or other mandates:

None

18. Other existing organizations state, local or private, which could satisfy the mandates listed in number 17:

None

19. Certification: *I hereby certify via electronic submittal that the above information is complete and correct to the best of my knowledge.*

Allen Ziegler, Community Programs Mgr

7/18/03

PO Box 45322, Olympia, WA 98504-5322

360-902-8258

Name and Title

Date

Address

Phone

(This person assumes responsibility for accurate transmittal of the above information.)

# 2003 Boards and Commissions Report

## State Medal of Merit Committee

1. Board/Commission Name (B/C)

2. Name B/C reported under in 2001 or Unchanged ☒

Governor

1986

5

2

3. Agency to which B/C reports

4. Year B/C was established

5. Number of members

6. Number of meetings last biennium

### 7. Summary: Primary Responsibilities:

Solicit, review, and nominate candidates for the award of the State Medal of Merit. Coordinate with the Speaker of the House and the President of the Senate to make presentation of the award. Adopt rules establishing qualifications for the State Medal of Merit, the protocol governing the decoration and the appurtenances necessary for the implementation of the chapter creating the medal. NOTE: An Award ceremony will be held during this biennium.

8. Estimated Operating Costs (Boards/Commissions Only)

Total Costs

Sources of Funds

6) Enter fund sources, e.g., G.F. State, State Building Code Account, etc.

2) "A" if appropriated or "N" if non-appropriated

2001-2003 Biennium Actual

100

GF- State  
A

2003-2005 Biennium Estimate

100

GF - State  
A

9. Expected consequences if Board/Commission were abolished and responsibilities: a) were assigned to existing/additional staff, b) were transferred to another agency (specify), or c) were dropped.

a) Nomination process would lose stature of involvement of the top officials in all three branches of state government.

b) Coordination of the committee could be assigned to any one of the three branches of government.

c) If the Committee were disbanded and the Governor's office selected recipients, the consequences would be the same as in (a).

10. Legal authorization: State Constitution Article, RCW, WAC or EO

CH 1.40 RCW

11. Legal Authorization is:

☒ Specific ☐ General

12. Appointing Authority: Specified in Statute

13. Is Senate confirmation required?

☐ Yes ☒ No

14. Does Board/Commission have subpoena powers?

☐ Yes ☒ No

15. Board/Commission member compensation class

☐ one ☐ two ☐ three ☐ four

16. Required Representation:

Governor, President of the Senate, Speaker of the House of Representatives, Chief Justice of the Supreme Court, and Secretary of State.

17. Federal or other mandates:

None

18. Other existing organizations state, local or private, which could satisfy the mandates listed in number 17:

None

19. Certification: *I hereby certify via electronic submittal that the above information is complete and correct to the best of my knowledge.*

Patrick J. McDonald  
Asst. to the Secretary of State

September 4,  
2003

P.O. Box 40224, Olympia, WA 98504

360-902-4148

Name and Title

Date

Address

Phone

(This person assumes responsibility for accurate transmittal of the above information.)

# 2003 Boards and Commissions Report

## State Medal of Valor Committee

1. Board/Commission Name (B/C)

2. Name B/C reported under in 2001 or Unchanged ☒

Governor

1998

5

2

3. Agency to which B/C reports

4. Year B/C was established

5. Number of members

6. Number of meetings last biennium

### 7. Summary: Primary Responsibilities:

Solicit, review, and nominate candidates for the award of the State Medal of Valor. Coordinate with the Speaker of the House and the President of the Senate to make presentation of the award. Adopt rules establishing qualifications for the State Medal of Valor, the protocol governing the decoration and the appurtenances necessary for the implementation of the chapter creating the medal. NOTE: An Award ceremony will be held during this biennium.

8. Estimated Operating Costs (Boards/Commissions Only)

Total Costs

Sources of Funds

7) Enter fund sources, e.g., G.F. State, State Building Code Account, etc.

2) "A" if appropriated or "N" if non-appropriated

2001-2003 Biennium Actual

8,000

GF - State  
A

2003-2005 Biennium Estimate

8,000

GF - State  
A

9. Expected consequences if Board/Commission were abolished and responsibilities: a) were assigned to existing/additional staff, b) were transferred to another agency (specify), or c) were dropped.

a) Nominatin process would lose stature of involvement of the top officials in all three branches of state government

b) Coordination of the committee could be assigned to any one of the three branches of government.

c) If the Committee were disbanded and the Governor's office selected recipients, the consequences would be the same as in (a).

10. Legal authorization: State Constitution Article, RCW, WAC or EO

CH 1.40 RCW

11. Legal Authorization is:

☒ Specific ☐ General

12. Appointing Authority: Specified in Statues

13. Is Senate confirmation required?

☐ Yes ☒ No

14. Does Board/Commission have subpoena powers?

☐ Yes ☒ No

15. Board/Commission member compensation class

☐ one ☐ two ☐ three ☐ four

### 16. Required Representation:

Governor, President of the Senate, Speaker of the House of Representatives, Chief Justice of the Supreme Court, and Secretary of State.

17. Federal or other mandates:

None

18. Other existing organizations state, local or private, which could satisfy the mandates listed in number 17:

None

19. Certification: *I hereby certify via electronic submittal that the above information is complete and correct to the best of my knowledge.*

Patrick J. McDonald  
Asst. to the Secretary of State

September 4,  
2003

P.O. Box 40220, Olympia, WA 98504

360-902-4148

Name and Title

Date

Address

Phone

(This person assumes responsibility for accurate transmittal of the above information.)

# 2003 Boards and Commissions Report

## Medical Advisory Committee

1. Board/Commission Name (B/C)

2. Name B/C reported under in 2001 or Unchanged ☒

Washington State Department of Health

1998

14

2

3. Agency to which B/C reports

4. Year B/C was established

5. Number of members

6. Number of meetings last biennium

### 7. Summary: Primary Responsibilities:

Advise on best practices for health care of the health of women enrolled in Washington Breast and Cervical Health care.

8. Estimated Operating Costs (Boards/Commissions Only)

Total Costs

Sources of Funds

8) Enter fund sources, e.g., G.F. State, State Building Code Account, etc.

2) "A" if appropriated or "N" if non-appropriated

2001-2003 Biennium Actual

\$4,000.00

1) GF-State

2) A

2003-2005 Biennium Estimate

\$4,000.00

1) GF-State

2) A

9. Expected consequences if Board/Commission were abolished and responsibilities: a) were assigned to existing/additional staff, b) were transferred to another agency (specify), or c) were dropped.

a) Not an appropriate staff function

b) no other appropriate staff

c) stakeholder input critical

10. Legal authorization: State Constitution Article, RCW, WAC or EO

Required for federal funding

11. Legal Authorization is:

☐ Specific ☒ General

12. Appointing Authority: Department of Health

13. Is Senate confirmation required?

☐ Yes ☒ No

14. Does Board/Commission have subpoena powers?

☐ Yes ☒ No

15. Board/Commission member compensation class

☒ one ☐ two ☐ three ☐ four

16. Required Representation:

N/A

17. Federal or other mandates:

CDC program policy mandate

18. Other existing organizations state, local or private, which could satisfy the mandates listed in number 17:

None

19. Certification:

*I hereby certify via electronic submittal that the above information is complete and correct to the best of my knowledge.*

Pama Joyner

9/3/03

PO Box 47859 Olympia WA 98504-7859

(360) 236-3589

Name and Title

Date

Address

Phone

(This person assumes responsibility for accurate transmittal of the above information.)



# 2003 Boards and Commissions Report

Washington State Medical Association Interspecialty Council and  
WSMA Medical Treatment Guidelines Subcommittee

In WAC, known as Washington State Medical Association Medical Advisory  
Industrial Insurance Committee

**1. Board/Commission Name (B/C)**

Department of Labor and Industries

**2. Name B/C reported under in 2001 or Unchanged** ☒

1973

9

28 (going to 40 during this  
biennium)

**3. Agency to which B/C reports**

**4. Year B/C was  
established**

**5. Number of  
members**

**6. Number of meetings  
last biennium**

**7. Summary: Primary Responsibilities:**

As established in WAC 296-20-01001, the committee functions as a crucial advisor to the department with respect to developing diagnostic and treatment guidelines and policies affecting medical care and rehabilitation of injured and ill workers, quality control of medical care; and the establishment of rules and regulations. It also advises and assists the department in the education of members of the medical community with regard to the roles of the physician, the department and the employer in providing the needs and care of the injured worker. Because this committee is established in WAC, this unique, non-replaceable tool benefits the department in the legal, judicial, and claims management arenas.

**8. Estimated Operating Costs  
(Boards/Commissions Only)**

**Total  
Costs**

**Sources of Funds**

- 9) Enter fund sources, e.g., G.F. State, State Building Code  
Account, etc.  
2) "A" if appropriated or "N" if non-appropriated

2001-2003 Biennium Actual

40,000

Medical Aid Account  
A

2003-2005 Biennium Estimate

\$72,000

Medical Aid Account  
A

**9. Expected consequences if Board/Commission were abolished and responsibilities: a) were assigned to existing/additional staff, b) were transferred to another agency (specify), or c) were dropped.**

a) The Medical Advisory Industrial Insurance Committee (committee) cannot be abolished because: a) The Department's staff relies upon the advice of these representatives of the the clinician community in establishing clinical guidelines and educational programs. The committee provides an objective clinical resource to the department that is politically acceptable to the Washington State Medical and Osteopathic Medical Associations and to practicing physicians.

b) This work could not be transferred to a different agency, since the Department's unique advisory needs pertain specifically to issues related to Workers' Compensation and the provision of quality care to injured workers. These topics cannot be adequately addressed by any other state agency, since treatment of the injured worker presents medical, psychosocial, economic, and vocational complexities not inherent in the populations served by other state agency programs. As a matter of fact, other agencies have been so impressed by the value the Department of Labor and Industries derives from the committee that they've expressed interest in creating in WAC similar medical advisory committees to benefit their programs.

c) This advisory committee cannot be dropped, as their educational, policy making, quality of care input is desired by practitioners, injured workers, self insured and retrospective rating employers (and their representatives); department claim staff, and others. The advantages of accessing these advisory services far surpass the costs involved in maintaining this body for collaborative problem solving, information sharing, and conflict resolution.

**10. Legal authorization: State Constitution Article, RCW, WAC or EO**

WAC 296-20-01001

**12. Appointing Authority: Washington State Medical Association**

**11. Legal Authorization is:**

☒ Specific ☐ General

**13. Is Senate confirmation required?**

☐ Yes ☒ No

**14. Does Board/Commission have subpoena powers?**

☐ Yes ☒ No

**15. Board/Commission member compensation class**

☒ one ☐ two ☐ three ☐ four

**16. Required Representation:**

WAC 296-20-01001 . . . "nine members, one of whom shall be an osteopathic physician nominated by the Washington State Osteopathic Medical Association. The remaining members should be selected from the following specialty groups: family or general practice, orthopaedics, neurology or neurosurgery, general surgery, physical medicine and rehabilitation, psychiatry, internal medicine, and industrial medicine."

**17. Federal or other mandates:**

NA

**18. Other existing organizations state, local or private, which could satisfy the mandates listed in number 17:**

NA

**19. Certification: I hereby certify via electronic submittal that the above information is complete and correct to the best of my knowledge.**

Joanne McDaniel

7/17/03

Department of Labor and Industries

360-902-6817

PO Box 44322

Olympia WA 98504-4322

Name and Title

Date

Address

Phone

(This person assumes responsibility for accurate transmittal of the above information.)

# 2003 Boards and Commissions Report

## Medical Quality Assurance Commission

1. Board/Commission Name (B/C)

2. Name B/C reported under in 2001 or Unchanged ☒

Washington State Department of Health

1994

19

32

3. Agency to which B/C reports

4. Year B/C was established

5. Number of members

6. Number of meetings last biennium

### 7. Summary: Primary Responsibilities:

Examines applications for licensure of physicians and physician assistants. Adopts, recommends adoption or amendments of rules and regulations for orderly conduct of the administration of the regulatory laws. Reviews and creates policies and procedures deemed necessary to carry out the provisions of state law. Administers the continuing medical education requirements for continued licensure. Receives complaints on alleged violations of the uniform disciplinary act. Causes complaints to be investigated. Review complaints and investigative information to determine probable cause. Determines disciplinary or corrective action for unprofessional conduct. Conducts hearings to determine if charges are substantiated and unsubstantiated. Conducts compliance appearance to review the respondent's compliance with corrective action.

### 8. Estimated Operating Costs (Boards/Commissions Only)

#### Total Costs

#### Sources of Funds

2001-2003 Biennium Actual

\$514,524

10) Enter fund sources, e.g., G.F. State, State Building Code Account, etc.

2) "A" if appropriated or "N" if non-appropriated

1) Health Professions Account

2) A

2003-2005 Biennium Estimate

\$520,000

1) Health Professions Account

2) A

9. Expected consequences if Board/Commission were abolished and responsibilities: a) were assigned to existing/additional staff, b) were transferred to another agency (specify), or c) were dropped.

a) The impact of losing commission direct technical input and cooperative working relationships with staff would be increased staff time at the expense of other priority areas, need to pay for technical expertise not available on staff, increased time to reach decisions, more time required of stakeholders for their participation, and the possibility that rural and less represented areas may lose their voice in agency decisions.

b) Professional knowledge and expertise would be lost. Most likely agency is the Department of Licensing.

c) The responsibilities are necessary to protect the public from incompetent or unqualified practitioners.

10. Legal authorization: State Constitution Article, RCW, WAC or EO

RCW 18.71.002-003, and 005

12. Appointing Authority: Governor

11. Legal Authorization is:

☒ Specific ☐ General

13. Is Senate confirmation required?

☐ Yes ☒ No

14. Does Board/Commission have subpoena powers?

☒ Yes ☐ No

15. Board/Commission member compensation class

☐ one ☐ two ☐ three ☐ four ☒ five

16. Required Representation:

Four public members, thirteen physicians and two physician assistants. Nine physicians are from congressional districts and three members are at large.

17. Federal or other mandates:

None

18. Other existing organizations state, local or private, which could satisfy the mandates listed in number 17:

None

19. Certification: *I hereby certify via electronic submittal that the above information is complete and correct to the best of my knowledge.*

Maryella Jansen, Deputy Executive Director

7/16/03

310 Israel Road SE, Olympia, WA 98501

360-236-4792

Name and Title

Date

Address

Phone

(This person assumes responsibility for accurate transmittal of the above information.)

# 2003 Boards and Commissions Report

## Mental Health Ethnic Minority Advisory Committee

Unchanged

1. Board/Commission Name (B/C)

2. Name B/C reported under in 2001 or Unchanged ☒

Mental Health Division, DSHS

1977

7 to 15

10

3. Agency to which B/C reports

4. Year B/C was established

5. Number of members

6. Number of meetings last biennium

### 7. Summary: Primary Responsibilities:

Provides policy options and recommendations on MHD and public mental health system operations from a multi-cultural point of view.

### 8. Estimated Operating Costs (Boards/Commissions Only)

#### Total Costs

#### Sources of Funds

11) Enter fund sources, e.g., G.F. State, State Building Code Account, etc.

2) "A" if appropriated or "N" if non-appropriated

2001-2003 Biennium Actual

\$15,000

Federal Block Grant -- A

2003-2005 Biennium Estimate

\$15,000

Federal Block Grant -- A

9. Expected consequences if Board/Commission were abolished and responsibilities: a) were assigned to existing/additional staff, b) were transferred to another agency (specify), or c) were dropped.

a) Lessened input from a major constituency

b) wouldn't be able to advise the MHD of Ethnic Minority mental health issues from the stakeholders perspective.

c) We would lose the voice of the stakeholders relating to ethnic minorities.

10. Legal authorization: State Constitution Article, RCW, WAC or EO

RCW 43.20A.360

11. Legal Authorization is:

☐ Specific ☒ General

12. Appointing Authority: DSHS Secretary

13. Is Senate confirmation required?

☐ Yes ☒ No

14. Does Board/Commission have subpoena powers?

☐ Yes ☒ No

15. Board/Commission member compensation class

☒ one ☐ two ☐ three ☐ four

### 16. Required Representation:

Community members, including mental health consumers.

17. Federal or other mandates:

DSHS Diversity Initiative

18. Other existing organizations state, local or private, which could satisfy the mandates listed in number 17:

None

19. Certification: *I hereby certify via electronic submittal that the above information is complete and correct to the best of my knowledge.*

Hank Balderrama, Mental Health Program Administrator

8/28/03

PO Box 45320, Olympia, WA 98504-5320

360-902-0820

Name and Title

Date

Address

Phone

(This person assumes responsibility for accurate transmittal of the above information.)

# 2003 Boards and Commissions Report

## Mental Health Planning and Advisory Council

Mental Health Advisory Committee

1. Board/Commission Name (B/C)

2. Name B/C reported under in 2001 or Unchanged ☐

Mental Health Division, DSHS

1986

26

16

3. Agency to which B/C reports

4. Year B/C was established

5. Number of members

6. Number of meetings last biennium

### 7. Summary: Primary Responsibilities:

- To review the Mental Health Federal Block Grant Plan and submit recommendations on approval to the Center for Mental Health Services;
- To serve as an advocate for adults with a serious mental illness, children with a serious emotional disturbance, and other individuals with mental illnesses;
- To monitor, review, and evaluate, not less than once each year, the allocation and adequacy of mental health services within the state.

### 8. Estimated Operating Costs (Boards/Commissions Only)

#### Total Costs

#### Sources of Funds

12) Enter fund sources, e.g., G.F. State, State Building Code Account, etc.

2) "A" if appropriated or "N" if non-appropriated

2001-2003 Biennium Actual

\$36,335 (estimate due to outstanding bills)

Community Mental Health Services Block Grant

A

2003-2005 Biennium Estimate

\$40,000

Community Mental Health Services Block Grant

A

9. Expected consequences if Board/Commission were abolished and responsibilities: a) were assigned to existing/additional staff, b) were transferred to another agency (specify), or c) were dropped.

a) since the council is mandated by federal law, federal block grant funds would be lost

b) the council must report to the Mental Health Division

c) same as a)

10. Legal authorization: State Constitution Article, RCW, WAC or EO

RCW 43.20A.360

11. Legal Authorization is:

☐ Specific ☒ General

12. Appointing Authority: DSHS Secretary

13. Is Senate confirmation required?

☐ Yes ☒ No

14. Does Board/Commission have subpoena powers?

☐ Yes ☒ No

15. Board/Commission member compensation class

☒ one ☐ two ☐ three ☐ four

### 16. Required Representation:

- Representatives from the following state agencies: Mental Health, Education, Vocational Rehabilitation, Criminal Justice, Housing, Social Services, and the State Medicaid agencies;
- Public and private entities concerned with the need, planning, operation, funding, and use of mental health services and related support services;
- Adults with serious mental illness who are receiving (or have received) mental health services;
- Families of such adults and families of children with serious emotional disturbance.

Further: The ratio of parents of children with serious emotional disturbance to other members of the council must be sufficient to provide adequate representation of such children. And most importantly, the law states that at least 51% of the members should be affiliated with constituency groups other than providers of services of state employees.

17. Federal or other mandates:

Public Law 102-321

18. Other existing organizations state, local or private, which could satisfy the mandates listed in number 17:  
none

19. Certification: *I hereby certify via electronic submittal that the above information is complete and correct to the best of my knowledge.*

Karl Brimner, Director  
Mental Health Division

8/27/03

PO Box 45320, Olympia, WA 98504-5320

360-902-0790

Name and Title

Date

Address

Phone

(This person assumes responsibility for accurate transmittal of the above information.)

# 2003 Boards and Commissions Report

## Midwifery Advisory Committee

1. Board/Commission Name (B/C)

2. Name B/C reported under in 2001 or Unchanged ☒

Washington State Department of Health

1981

7

5

3. Agency to which B/C reports

4. Year B/C was established

5. Number of members

6. Number of meetings last biennium

### 7. Summary: Primary Responsibilities:

Advise and make recommendations to the Secretary on issues including but not limited to continuing education, mandatoy re-examination and peer review.

8. Estimated Operating Costs (Boards/Commissions Only)

Total Costs

Sources of Funds

13) Enter fund sources, e.g., G.F. State, State Building Code Account, etc.

2) "A" if appropriated or "N" if non-appropriated

2001-2003 Biennium Actual

\$8,300

1) Health Professions Account

2) A

2003-2005 Biennium Estimate

\$8,300

1) Health Professions Account

2) A

9. Expected consequences if Board/Commission were abolished and responsibilities: a) were assigned to existing/additional staff, b) were transferred to another agency (specify), or c) were dropped.

a) The impact of losing committee direct technical input and cooperative working relationships with staff would be increased staff time at the expense of other priority areas, need to pay for technical expertise not available on staff, increased time to reach decisions, more time required of stakeholders for their participation, and the possibility that rural and less represented areas may lose their voice in agency decisions.

b) Professional knowledge and expertise would be lost. Most likely agency is the Department of Licensing.

c) Agency would need to find technical advice elsewhere.

10. Legal authorization: State Constitution Article, RCW, WAC or EO

18.50.140 RCW

11. Legal Authorization is:

☒ Specific ☐ General

12. Appointing Authority: Secretary, Department of Health

13. Is Senate confirmation required?

☐ Yes ☒ No

14. Does Board/Commission have subpoena powers?

☐ Yes ☒ No

15. Board/Commission member compensation class

☒ one ☐ two ☐ three ☐ four ☐ five

16. Required Representation:

One physician who is a practicing obstetrician, one practicing physician, one certified nurse midwife, three licensed midwives and one public member.

17. Federal or other mandates:

None

18. Other existing organizations state, local or private, which could satisfy the mandates listed in number 17:

None

19. Certification: *I hereby certify via electronic submittal that the above information is complete and correct to the best of my knowledge.*

Terry J. West, Deputy Exec. Director

7/21/03

PO Box 47864, Olympia, WA 98504-7864

360-236-4712

Name and Title

Date

Address

Phone

(This person assumes responsibility for accurate transmittal of the above information.)

# 2003 Boards and Commissions Report

## Midwives and Birthing Centers-Joint Underwriting Association

1. Board/Commission Name (B/C)

2. Name B/C reported under in 2001 or Unchanged ☒

Association members, subject to oversight by the Insurance Commissioner.

1993

765

8

3. Agency to which B/C reports

4. Year B/C was established

5. Number of members

6. Number of meetings last biennium

7. Summary: Primary Responsibilities:

Funded by assessments on association members and premiums received for coverage, provide facility for securing more affordable liability coverage for midwives and birthing centers.

8. Estimated Operating Costs (Boards/Commissions Only)

Total Costs

Sources of Funds

14) Enter fund sources, e.g., G.F. State, State Building Code Account, etc.

2) "A" if appropriated or "N" if non-appropriated

2001-2003 Biennium Actual

N/A

N/A

N/A

N/A

2003-2005 Biennium Estimate

N/A

N/A

N/A

N/A

9. Expected consequences if Board/Commission were abolished and responsibilities: a) were assigned to existing/additional staff, b) were transferred to another agency (specify), or c) were dropped.

a) No existing staff available. Minimum additional staff would include WMS, band II, manager, one office assistant, and .25 FTE accountant. Authority would be needed to continue assessments and to contract with outside counsel.

b) No other agency currently has the expertise or staff available to complete these duties.

c) Midwives and birthing centers would be totally dependent on commercial insurers for liability coverages. The high premiums and lack of availability that created the need for the JUA are likely to return.

10. Legal authorization: State Constitution Article, RCW, WAC or EO

Chapter 48.87 RCW

11. Legal Authorization is:

☒ Specific ☐ General

12. Appointing Authority: Insurance Commissioner; RCW 48.87.040; WAC 284-87-050

13. Is Senate confirmation required?

☐ Yes ☒ No

14. Does Board/Commission have subpoena powers?

☐ Yes ☒ No

15. Board/Commission member compensation class

☒ one ☐ two ☐ three ☐ four

16. Required Representation:

RCW 48.87.040 defines membership of association. WAC 284-87-050 defines composition of governing board. Both Association and Board are subject to oversight by the Insurance Commissioner.

17. Federal or other mandates:

NONE

18. Other existing organizations state, local or private, which could satisfy the mandates listed in number 17:

N/A

19. Certification: *I hereby certify via electronic submittal that the above information is complete and correct to the best of my knowledge.*

Jim Odiorne, Deputy Insurance Commissioner,  
Company Supervision

July 14, 2003

5000 Capitol Blvd. Tumwater, WA 98501  
M.S. 40255

360.725.7214

Name and Title

Date

Address

Phone

(This person assumes responsibility for accurate transmittal of the above information.)

# 2003 Boards and Commissions Report

## Advisory Committee on Minority and Women's Business Enterprises

Unchanged

1. Board/Commission Name (B/C)

2. Name B/C reported under in 2001 or Unchanged ☒

OMWBE

1983

0

0

3. Agency to which B/C reports

4. Year B/C was established

5. Number of members

6. Number of meetings last biennium

### 7. Summary: Primary Responsibilities:

To assist the director of the Office of Minority and Women's Business Enterprises with the development of policies to carry out RCW 39.19.

### 8. Estimated Operating Costs (Boards/Commissions Only)

#### Total Costs

#### Sources of Funds

15) Enter fund sources, e.g., G.F. State, State Building Code Account, etc.

2) "A" if appropriated or "N" if non-appropriated

2001-2003 Biennium Actual

0

0

2003-2005 Biennium Estimate

0

0

9. Expected consequences if Board/Commission were abolished and responsibilities: a) were assigned to existing/additional staff, b) were transferred to another agency (specify), or c) were dropped.

a) There would be no formal input from the minority and women business community to the director for the formation of policies carrying out the program. A process must exist to ensure that the unique perspectives of minority and women business owners are represented in the program.

b) The responsibilities are unique to this agency and its mission. It would not be practical to transfer the responsibilities to another agency.

c) House Bill 1107, signed into law on May 9, 1995, changed the advisory committee to a system where the director of OMWBE is authorized to establish ad hoc advisory committees to assist in the development of agency policies (RCW 39.19.041).

10. Legal authorization: State Constitution Article, RCW, WAC or EO

RCW 39.19

11. Legal Authorization is:

☒ Specific ☐ General

12. Appointing Authority: Agency Director

13. Is Senate confirmation required?

☐ Yes ☒ No

14. Does Board/Commission have subpoena powers?

☐ Yes ☒ No

15. Board/Commission member compensation class

☐ one ☐ two ☐ three ☐ four

16. Required Representation:

None

17. Federal or other mandates:

None

18. Other existing organizations state, local or private, which could satisfy the mandates listed in number 17:

N/A

19. Certification: *I hereby certify via electronic submittal that the above information is complete and correct to the best of my knowledge.*

Tammi Hazlitt, Administrative Assistant

7/8/03

MS: 41160

753-9691

Name and Title

Date

Address

Phone

(This person assumes responsibility for accurate transmittal of the above information.)

# 2003 Boards and Commissions Report

## Minority and Justice Commission, Wash. State

1. Board/Commission Name (B/C) WA State Supreme Court	2. Name B/C reported under in 2001 or Unchanged <input checked="" type="checkbox"/> 1987 as Task Force 1990 as Commission	21	12, excluding sub-committee meetings
3. Agency to which B/C reports	4. Year B/C was established	5. Number of members	6. Number of meetings last biennium

### 7. Summary: Primary Responsibilities:

The purpose of the Minority and Justice Commission is to determine whether racial and ethnic bias exists in the courts of the State of Washington. To the extent that it exists, the Commission is charged with taking creative steps to overcome it. To the extent that such bias does not exist, the Commission is charged with taking creative steps to prevent it.

The primary functions of the Minority and Justice Commission are listed below and are carried out through its five sub-committees: Education, Evaluation and Implementation, Outreach, Research, and Workforce Diversity.

- Education of cultural awareness and workforce diversity
- Empirical research studies examining whether racial and ethnic disparities exist in the criminal justice system
- Evaluation and implementation of research recommendations
- Outreach to ethnic communities and legal associations

8. Estimated Operating Costs (Boards/Commissions Only)	Total Costs	Sources of Funds
		16) Enter fund sources, e.g., G.F. State, State Building Code Account, etc. 2) "A" if appropriated or "N" if non-appropriated
2001-2003 Biennium Actual	300,000	Public Safety and Education Account A
2003-2005 Biennium Estimate	314,000	Public Safety and Education Account A

### 9. Expected consequences if Board/Commission were abolished and responsibilities: a) were assigned to existing/additional staff, b) were transferred to another agency (specify), or c) were dropped.

- |  |   |   |
|--|---|---|
| a) The Commission has only two staff to support and to implement the work of the Commission and its five sub-committees. Consequently, work (responsibilities) cannot be reassigned to existing or additional staff. It would result in complete elimination of the Commission, loss in ability to promote cultural competency to judges, court staff, and persons who work in the court system, loss of focus on issues related to diversity, and, most importantly, loss of opportunity to enhance the trust and confidence of the judicial system among persons of color. | b) Potentially the Administrative Office for the Courts, which provides administrative functions and support to the courts on a statewide level, may assume the work of the Commission. However, given recent budget and staff reductions experienced by AOC, it would be difficult for AOC to increase its work load and would not give the necessary focus to the purpose and work of the Commission. | c) If the Commission was eliminated the public trust and confidence of the judicial system would further deteriorate among immigrants and people of color because the following would be eliminated: empirical research studies examining whether racial and ethnic disparities exist in the criminal justice system; implementation of Commission sponsored research recommendations; education to enhance judges' knowledge of racial and ethnic cultures as they exercise judicial discretion and to promote cultural awareness among judges, court personnel, lawyers, and persons who work in the Washington Court system. |
|--|---|---|

10. Legal authorization: State Constitution Article, RCW, WAC or EO  
WA State Supreme Court Order of Renewal:  
Number 25700 B-374

11. Legal Authorization is:  
☒ Specific ☐ General

12. Appointing Authority: Member are appointed by the Supreme Court upon recommendation of the Commission assuring racial, ethnic, gender, cultural and geographic diversity from the population of the State of Washington. Members include an appropriate mix of judges at all levels of the court, trial court administrators, members of the WA State Bar Association, college or university professors, private citizens and the Administrator of the Courts (1).

13. Is Senate confirmation required?  
☐ Yes ☒ No

14. Does Board/Commission have subpoena powers?  
☐ Yes ☒ No

15. Board/Commission member compensation class  
☒ one ☐ two ☐ three ☐ four

### 16. Required Representation:

racial, ethnic, gender, cultural and geographic diversity from the population of the State of Washington. an appropriate mix of judges at all levels of the court, members of the WA State Bar Association, college or university professors, and private citizens; the Administrator of the Courts (1); and trial court administrator (1).

17. Federal or other mandates:  
none

18. Other existing organizations state, local or private, which could satisfy the mandates listed in number 17:  
none

19. Certification: *I hereby certify via electronic submittal that the above information is complete and correct to the best of my knowledge.*

Erica Chung, Executive Director	Sept. 3, 2003	Temple of Justice, Post Office Box 41174 Olympia, Washington 98504-1174	(360) 705-5327
Name and Title	Date	Address	Phone

(This person assumes responsibility for accurate transmittal of the above information.)



# 2003 Boards and Commissions Report

## Minority Initiative Advisory Committee

1. Board/Commission Name (B/C)

2. Name B/C reported under in 2001 or Unchanged ☒

DSHS

1989

15

4

3. Agency to which B/C reports

4. Year B/C was established

5. Number of members

6. Number of meetings last biennium

### 7. Summary: Primary Responsibilities:

Review DSHS policies that impact ethnic/racial minorities

8. Estimated Operating Costs (Boards/Commissions Only)

Total Costs

Sources of Funds

17) Enter fund sources, e.g., G.F. State, State Building Code Account, etc.

2) "A" if appropriated or "N" if non-appropriated

2001-2003 Biennium Actual

\$5,000.

G.F. State  
A

2003-2005 Biennium Estimate

\$5,000.

G.F. State  
A

9. Expected consequences if Board/Commission were abolished and responsibilities: a) were assigned to existing/additional staff, b) were transferred to another agency (specify), or c) were dropped.

a) Elimination would curtail the input/insight of racial advisors

b) inappropriate to have another agency review DSHS policies

c) Stakeholders likely to disapprove.

10. Legal authorization: State Constitution Article, RCW, WAC or EO

RCW 70.96A.070

11. Legal Authorization is:

☐ Specific ☒ General

12. Appointing Authority: Eddie Rodriguez/Human Resource Division Equal Opportunity Compliance Officer

13. Is Senate confirmation required?

☐ Yes ☒ No

14. Does Board/Commission have subpoena powers?

☐ Yes ☒ No

15. Board/Commission member compensation class

☒ one ☐ two ☐ three ☐ four

16. Required Representation:

No

17. Federal or other mandates:

No

18. Other existing organizations state, local or private, which could satisfy the mandates listed in number 17:

N/A

19. Certification:

*I hereby certify via electronic submittal that the above information is complete and correct to the best of my knowledge.*

Eddie Rodriguez, DAEO

8/29/03

PO Box 45830 Olympia, WA 98504-5830

360-664-5949

Name and Title

Date

Address

Phone

(This person assumes responsibility for accurate transmittal of the above information.)

# 2003 Boards and Commissions Report

## Washington Mint Commission

1. Board/Commission Name (B/C)

2. Name B/C reported under in 2001 or Unchanged ☒

Department of Agriculture

1966

8

12

3. Agency to which B/C reports

4. Year B/C was established

5. Number of members

6. Number of meetings last biennium

### 7. Summary: Primary Responsibilities:

Collects assessments, conducts research projects, disseminates information to producers, disburses funds for these purposes.

8. Estimated Operating Costs (Boards/Commissions Only)

Total Costs

Sources of Funds

18) Enter fund sources, e.g., G.F. State, State Building Code Account, etc.

2) "A" if appropriated or "N" if non-appropriated

2001-2003 Biennium Actual

\$59,502

Producer assessments/N

2003-2005 Biennium Estimate

\$71,116

Producer assessments/N

9. Expected consequences if Board/Commission were abolished and responsibilities: a) were assigned to existing/additional staff, b) were transferred to another agency (specify), or c) were dropped.

a) Producer support and involvement would decline.

b) This is an agricultural program and should not be transferred.

c) Funding of research activities would decline affecting research efforts and the economic viability of the industry in Washington.

10. Legal authorization: State Constitution Article, RCW, WAC or EO

RCW 15.65 and WAC 16-540

11. Legal Authorization is:

☒ Specific ☐ General

12. Appointing Authority: 7 elected by affected producers, 1 appointed by the Director of Agriculture

13. Is Senate confirmation required?

☐ Yes ☒ No

14. Does Board/Commission have subpoena powers?

☒ Yes ☐ No

15. Board/Commission member compensation class

☐ one ☒ two ☐ three ☐ four

### 16. Required Representation:

District I - four producer members, being positions 1, 2, 3 and 4 and shall include the counties of Kittitas, Yakima and Benton.

District II - three producer members, being positions 5, 6 and 7 and shall include all other counties east of the Cascade Mountains.

1 member appointed by the Director of Agriculture representing the Department and the public

17. Federal or other mandates:

None

18. Other existing organizations state, local or private, which could satisfy the mandates listed in number 17:

None

19. Certification: *I hereby certify via electronic submittal that the above information is complete and correct to the best of my knowledge.*

Rod Christensen, Executive Director

7/29/03

100 N. Fruitland, Ste. B  
Kennewick, WA 99336

(509) 585-5460

Name and Title

Date

Address

Phone

(This person assumes responsibility for accurate transmittal of the above information.)

# 2003 Boards and Commissions Report

## Model Toxics Control Act Science Advisory Board

1. Board/Commission Name (B/C)

2. Name B/C reported under in 2001 or Unchanged ☒

Department of Ecology

1988

5

3 plus written or phone consultations

3. Agency to which B/C reports

4. Year B/C was established

5. Number of members

6. Number of meetings last biennium

### 7. Summary: Primary Responsibilities:

The Department shall establish a scientific advisory board to render advice to the Department with respect to the hazard ranking system, cleanup standards, remedial actions, deadlines for remedial actions, monitoring the classification of substances or products as hazardous substances for purposes of RCW 82.21.020(1)

8. Estimated Operating Costs (Boards/Commissions Only)

Total Costs

Sources of Funds

19) Enter fund sources, e.g., G.F. State, State Building Code Account, etc.

2) "A" if appropriated or "N" if non-appropriated

2001-2003 Biennium Actual

Travel Costs Only  
\$2000.00

Toxics Account  
A

2003-2005 Biennium Estimate

Travel Costs Only  
\$2000.00

Toxics Account  
A

9. Expected consequences if Board/Commission were abolished and responsibilities: a) were assigned to existing/additional staff, b) were transferred to another agency (specify), or c) were dropped.

a) We don't have the expertise

b) We would lose access to technical advice

c) We would lose access to valuable expertise/advice

10. Legal authorization: State Constitution Article, RCW, WAC or EO

RCW 70.105D.030(4)

11. Legal Authorization is:

☒ Specific ☐ General

12. Appointing Authority: RCW 70.105D

13. Is Senate confirmation required?

☐ Yes ☒ No

14. Does Board/Commission have subpoena powers?

☐ Yes ☒ No

15. Board/Commission member compensation class

☒ one ☐ two ☐ three ☐ four

16. Required Representation:

5 Board Members

17. Federal or other mandates:

NO

18. Other existing organizations state, local or private, which could satisfy the mandates listed in number 17:

NO

19. Certification: *I hereby certify via electronic submittal that the above information is complete and correct to the best of my knowledge.*

Dawn Hooper, Dept. of Ecology

9-4-03

PO Box 47600, Olympia, WA 98504-7600

(360)407-7182

Name and Title

Date

Address

Phone

(This person assumes responsibility for accurate transmittal of the above information.)

# 2003 Boards and Commissions Report

## Monroe Community Corrections Network Board

1. Board/Commission Name (B/C)

2. Name B/C reported under in 2001 or Unchanged ☒

Department of Corrections

1983

15

8

3. Agency to which B/C reports

4. Year B/C was established

5. Number of members

6. Number of meetings last biennium

### 7. Summary: Primary Responsibilities:

To ensure the means for communicating information between the community of Monroe and the Monroe Correctional Complex regarding the development, implementation and modification of programs and policies at the Monroe-based institutions and in the community.

8. Estimated Operating Costs (Boards/Commissions Only)

Total Costs

Sources of Funds

20) Enter fund sources, e.g., G.F. State, State Building Code Account, etc.

2) "A" if appropriated or "N" if non-appropriated

2001-2003 Biennium Actual

200.00

General Fund - State -- A

2003-2005 Biennium Estimate

200.00

General Fund - State -- A

9. Expected consequences if Board/Commission were abolished and responsibilities: a) were assigned to existing/additional staff, b) were transferred to another agency (specify), or c) were dropped.

a) There is no similar resources available.

b) There is no similar resources available.

c) Loss of vital communication link between community leaders and Monroe Complex.

10. Legal authorization: State Constitution Article, RCW, WAC or EO

RCW 72.09.050 (Secretary's Authority)

11. Legal Authorization is:

☐ Specific ☒ General

12. Appointing Authority: Secretary, The Department of Corrections

13. Is Senate confirmation required?

☐ Yes ☒ No

14. Does Board/Commission have subpoena powers?

☐ Yes ☒ No

15. Board/Commission member compensation class

☒ one ☐ two ☐ three ☐ four

### 16. Required Representation:

Superintendent-MCC; Citizens at large; Superintendent of the Monroe School District; 2 - principals of a business; the fire chief; the police chief; the mayor of Monroe; 1- religious community leader (Monroe Minister position).

17. Federal or other mandates:

None

18. Other existing organizations state, local or private, which could satisfy the mandates listed in number 17:

None

19. Certification: *I hereby certify via electronic submittal that the above information is complete and correct to the best of my knowledge.*

Patria N. Robinson-Martin  
Chief of Staff

07/23/2003

Post Office Box 41101  
Olympia, Washington 98504-1101

360-753-0896

Name and Title

Date

Address

Phone

(This person assumes responsibility for accurate transmittal of the above information.)

# 2003 Boards and Commissions Report

## Mortgage Broker Commission

1. Board/Commission Name (B/C)

2. Name B/C reported under in 2001 or Unchanged ☒

Department of Financial Institutions

1993

5

8

3. Agency to which B/C reports

4. Year B/C was established

5. Number of members

6. Number of meetings last biennium

### 7. Summary: Primary Responsibilities:

1. Advises the director on the characteristics and needs of the mortgage brokerage profession.
2. Adopt and meet according to a regular schedule; meet, hear testimony, and advise the director on proposed changes to the Mortgage Broker Practices Act.
3. Advise the director on approval or proposed courses of study and examination to be administered in the course of licensing mortgage brokers.
4. Advise the director on preparation of the department's legislatively mandated review of the number and type of consumer complaints arising from residential mortgage lending in the state, and any resulting recommendations for changes in the licensing requirements of the Mortgage Broker Practices Act.

### 8. Estimated Operating Costs (Boards/Commissions Only)

#### Total Costs

#### Sources of Funds

21) Enter fund sources, e.g., G.F. State, State Building Code Account, etc.

2) "A" if appropriated or "N" if non-appropriated

2001-2003 Biennium Actual

\$9,500

300 Financial Services Regulation Account - N

2003-2005 Biennium Estimate

\$9,500

300 Financial Services Regulation Account - N

9. Expected consequences if Board/Commission were abolished and responsibilities: a) were assigned to existing/additional staff, b) were transferred to another agency (specify), or c) were dropped.

a) Department would continue to meet with industry representatives on an informal basis.

b) Department of Licensing: no change.

c) Department would continue to meet with industry representatives on an informal basis.

10. Legal authorization: State Constitution Article, RCW, WAC or EO

RCW 19.146.280

11. Legal Authorization is:

☒ Specific ☐ General

12. Appointing Authority: Director

13. Is Senate confirmation required?

☐ Yes ☒ No

14. Does Board/Commission have subpoena powers?

☐ Yes ☒ No

15. Board/Commission member compensation class

☒ one ☐ two ☐ three ☐ four

16. Required Representation:

Three mortgage brokers subject to licensing and one exempt from licensing under RCW 19.146.020 (1) (f).

17. Federal or other mandates:

none

18. Other existing organizations state, local or private, which could satisfy the mandates listed in number 17:

N/A

19. Certification: *I hereby certify via electronic submittal that the above information is complete and correct to the best of my knowledge.*

Chuck Cross, Acting Director of Consumer Services

7-14-03

P.O. Box 41200, Olympia, WA 98504-1200

(360) 902-8733

Name and Title

Date

Address

Phone

(This person assumes responsibility for accurate transmittal of the above information.)

# 2003 Boards and Commissions Report

## Municipal Research Council

1. Board/Commission Name (B/C)

2. Name B/C reported under in 2001 or Unchanged ☒

Same

1969

14

4

3. Agency to which B/C reports

4. Year B/C was established

5. Number of members

6. Number of meetings last biennium

### 7. Summary: Primary Responsibilities:

The Council's primary responsibility is to provide cities, towns and counties in Washington with a comprehensive research and services program. Funds are contracted for a biennial period to a state agency, educational institution, or a private consulting firm which in the Council's judgement is qualified to carry on such a program. The Council requires that the contractual program incorporates an inquiry service, issuance of research publications, field services, workshops and conferences for groups of local government officials, library services, and various types of professional expertise in local government. Council meetings are held for the express purpose of considering and reviewing the budget and contractual program.

### 8. Estimated Operating Costs (Boards/Commissions Only)

#### Total Costs

#### Sources of Funds

22) Enter fund sources, e.g., G.F. State, State Building Code Account, etc.

2) "A" if appropriated or "N" if non-appropriated

2001-2003 Biennium Actual

\$4,530,000

Cities share of Liquor Profits and counties share of Liquor Excise Tax

2003-2005 Biennium Estimate

\$4,600,460

Cities share of Liquor Profits and counties share of Liquor Excise Tax

9. Expected consequences if Board/Commission were abolished and responsibilities: a) were assigned to existing/additional staff, b) were transferred to another agency (specify), or c) were dropped.

a) The Municipal Research Council has no fulltime staff. Staffing is provided by the Department of Community, Trade and Economic Development through an interagency agreement.

b) There is not another agency in a position to take on these responsibilities. Additionally, transferring services to another agency would require transferring over 30 years of materials and experience in terms of knowledge and contacts with cities and counties.

c) All 279 cities and 39 counties rely on the Council to provide legal and technical research and consultation, writing, field work and on-site consultation, policy making assistance, educational seminars and conferences, and general local government assistance. These services are irreplaceable for the local governments.

10. Legal authorization: State Constitution Article, RCW, WAC or EO

RCW 43.110.010

11. Legal Authorization is: ☒ Specific ☐ General

12. Appointing Authority: Speaker of the House (2); President of the Senate (2); Governor (9) - Six from Association of Washington Cities and three from County Associations; and the Director of the Dept. of Community, Trade and Economic Development.

13. Is Senate confirmation required?

14. ☐ Yes ☒ No

14. Does Board/Commission have subpoena powers?

☐ Yes ☒ No

15. Board/Commission member compensation class

☒ one ☐ two ☐ three ☐ four

16. Required Representation: Two members of the Senate, with equal representation from each of the two major political parties; two members of the House with equal representation from each of the two major political parties; nine Governor's appointments: six city or town officials from a list of six nominees submitted by the Board of Directors of the Association of Washington Cities, with at least one being an official of a city of 20,000 or more, at least one being an official from a city of 1,500 to 20,000, and one official of a town of less than 1,500; three county officials, one of whom shall be a nominee submitted by the Board of Directors of the Washington Association of County Officials, and two of whom shall be from a list of two nominees submitted by the Board of Directors of the Washington State Association of Counties; and the Director of Community, Trade and Economic Development.

17. Federal or other mandates: None

18. Other existing organizations state, local or private, which could satisfy the mandates listed in number 17: N/A

19. Certification: I hereby certify via electronic submittal that the above information is complete and correct to the best of my knowledge.

Stephen H. Buxbaum, MRC Staff

7/22/03

PO Box 48350  
Olympia, WA 98504-8350

360.725.3005

Name and Title

Date

Address

Phone

(This person assumes responsibility for accurate transmittal of the above information.)